



**MINUTES – PART 1  
CORPORATION BOARD**

Date: Tuesday 15 October 2019

Venue: Executive Boardroom, Stratford Campus

Time: 6:00pm

<b>Chair</b>	Martin Cumella
<b>Corporation Members</b>	Andrew Edwards, Andrew Hughes, Bobby Seagull, Claire Helman, David Surdeau, Ifran Umarji, James Beckles, Julianne Marriott, Linda Jordan, Lorraine Reader, Mubin Ahmed, Paul Stephen (Principal), Quintin Peppiatt,
<b>In Attendance</b>	Deputy CEO: Janet Gardner Chief Operating Officer (COO): Judith Abbott
<b>Clerk to the Corporation</b>	Judith Nelson

Item No	Item of business
<b>PRELIMINARY PROCEDURAL MATTERS</b>	
1.	<p><b>Chair's Welcome &amp; Opening Remarks</b> The Chair thanked members for their attendance. Governors noted:</p> <ul style="list-style-type: none"> <li>▪ David Surdeau was recommended by Quintin Peppiatt and seconded by Andrew Hughes to stand as Chair of the Finance &amp; Resources Committee with immediate effect. David was happy to undertake this position on an interim basis.</li> <li>▪ David Surdeau will be stepping down as Chair of the Audit &amp; Risk Committee.</li> <li>▪ Irfan Umarji was recommended by Quintin Peppiatt and seconded by Andrew Hughes to stand as Chair of the Audit &amp; Risk Committee.</li> <li>▪ David Surdeau to undertake a handover at the next Audit &amp; Risk meeting on 21 November 2019.</li> </ul> <p><b><i>RESOLVED Governors endorsed that David Surdeau be appointed Chair of Finance &amp; Resources Committee with immediate effect.</i></b></p> <p><b><i>RESOLVED Governors endorsed that Irfan Umarji be appointed Chair of Audit &amp; Risk Committee with immediate effect</i></b></p> <p>The resignation of Zarina Naqvi was duly noted.</p>
2.	<p><b>Apologies For Absence</b> Lloyd Johnson</p>
3.	<p><b>Declaration of Interests</b></p> <ul style="list-style-type: none"> <li>▪ Martin Cumella / Paul Stephen, Lloyd Johnson, Quintin Peppiatt: in respect of the Learning Revolution Trust</li> <li>▪ Paul Stephen, Andrew Hughes: in respect of Digital Skills Solutions Limited</li> <li>▪ Linda Jordan in respect of NewTEC</li> <li>▪ Quintin Peppiatt: in respect of the London Borough of Newham</li> <li>▪ Julianne Marriott: in respect of NewVic 6<sup>th</sup> Form College and the London Borough of Newham</li> </ul>

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4.	<p>a. <b>Minutes of the Last Meeting held on 16 July 2019</b> <i>RESOLVED: The minutes were approved as a true and accurate record.</i></p> <p>b. <b>Matters Arising and Action Points from the Meeting</b> All matters were covered during the meeting.</p>
<b>CORPORATION BUSINESS</b>	
5.	<p><b>Principal's Report</b></p> <p>The Board noted: The Further Education Commissioner (FEC) advised a team of inspectors will be looking at the College finances in November.</p> <ul style="list-style-type: none"> <li>▪ The financial health - the pensions assumptions are very conservative. Irfan Umarji advised that it was worth keeping a watching brief on the USS pensions scheme.</li> <li>▪ IoT awarded the designation focused on level 4 and 5; the highest pathways on employment.</li> <li>▪ There is an issue with the site / lease at Albert Island, the developer is running into problem with planning permission. Albert Island is going need a big sub-station, the GLA is going to be the anchor and the GLA are looking at alternative deliverable plan B. The Crystal the building vacated by Siemens, which is quite an expensive to building, is another option, the GLA are keen that we go into the Crystal building. The IoT has to deliver a minimum of level 4 and 5 (the two years below the degree). The IoT will focus on transport, technology, rail, river, and runway.</li> <li>▪ BARTS partnership is still developing, the GLA funding has taken a lot longer to resolve. Their original bid was quite loose and the outcome is that the GLA have looked at some outline costings and the work would incorporate a separate hub. Once the bid is tied down the money will be allocated by April 2020, however the work has already started on the training. 30 BARTS staff (health care assistants) have been signed up to support their level of English and maths. The College's mission is to upskill the existing workforce and in turn bring careers to young people. There are a number of different projects and the aim of the hub is to bring it all into one place. The digital side comprises of the 02 contract, DSS has had much success amongst the big education providers, winning a contract with 02 in the first tranche of providers undertaking degree apprenticeship. The net result is that they have already hit their sales budget, the growth will be incremental, DSS staff members will begin to build relations with 02 based in Slough. James Beckles asked how long the 02 contract was for; Andrew Hughes advised that he has not seen the contract and notes it is long term but would need to confirm the longevity.</li> </ul>
<b>THE DETERMINATION AND PERIODIC REVIEW OF THE EDUCATIONAL CHARACTER AND MISSION OF THE INSTITUTION AND THE OVERSIGHT OF ITS ACTIVITIES</b>	
6.	<p><b>CURRICULUM &amp; QUALITY:</b></p> <p>a. <b>Preliminary Achievement Report 2018-19</b></p> <p>The Board noted:</p> <ul style="list-style-type: none"> <li>▪ The panel data set closes at the end of October for 2018 /19. A more detailed report will be presented to the Curriculum and Quality Committee. The achievement rate with all ages is 90.3% which is just above last year and considerably above national rate.</li> <li>▪ 16- 8 - 80.2% which 1% above last year and 1% below national rate.</li> <li>▪ 19+ is largely in line with last year, and this is being masked by the Newtec data.</li> <li>▪ National data comes out in March2020 but would be surprised if the College is not in the top 10 nationally.</li> <li>▪ Apprenticeships previously had an ESFA notice to improve, which was lifted in 2018/19 and the achievements remain high, 10% above national rate.</li> <li>▪ One of the challenges last year, highlighted, particularly or level 3 achievement rate,</li> </ul>

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	<p>which a key target for improvement, whilst the adult requires further improvement. 16-18 provision has improved by 13%. The actions taken have had a good and effective impact.</p> <ul style="list-style-type: none"> <li>▪ The high needs students did well, Looked After Children (LAC) learners do not have a national rate. The LAC learners are monitored and supported separately, giving these learners early wrap around and intervention.</li> <li>▪ The value added data has been sent for checking and the early indications are that the College is significantly moving in the right direction.</li> </ul> <p><b><i>Deputy CEO to ascertain how many LAC learners the College has.</i></b></p> <p><b>b. Curriculum and Enrolment Update</b></p> <p>The Board noted:</p> <ul style="list-style-type: none"> <li>▪ A very early indication is that recruitment has exceeded for the 16-18 allocation, the funding allocation and has already been met for this year.</li> <li>▪ The recruitment of loans going well, which is 60% higher and recruitment of adult also going well.</li> <li>▪ The partnership with Barts NHS is progressing well and although there is uncertainty over their GLA bid, they have committed to support the development of the Regional Skills Hub at the Stratford Campus, which is due to open around April 2020.</li> <li>▪ The partnership with the National Rail College, now rebranded as the National College for Advanced Transport and Infrastructure (NCATI) is developing well with jointly branded commercial programmes are being developed. NCATI have agreed to donate and install some rail track at Stratford Campus and have also committed to source some signalling equipment.</li> <li>▪ The new carpentry provision has been endorsed by Makita Power Tools.</li> <li>▪ The new brick work provision has been endorsed by Ox tooling.</li> <li>▪ Michelmersh (brick specialists) have agreed to donate £10k of bricks for our new course.</li> <li>▪ Motor vehicle Engineering– is being endorsed by Snap-On tools.</li> <li>▪ The College is now the official Formula 1 Mercedes AMG London College; the formal launch will take place on 30th October with the promotion of the ‘Student of the Year’ competition.</li> <li>▪ The College has been working with the East London Fashion Quarter and the London School of Fashion on a collaborative project in the Poplar Works which brings a range of smaller fashion employers together and offers training in the sector.</li> <li>▪ The new Boxing Academy in partnership with Get Set Sports and England Boxing started in October with its first cohort and has already attracted an amateur national champion. The programme is working with several external organisation such as Gloves not Knives and is particularly aimed at supporting young people who are vulnerable to gangs or crime by encouraging them to stay in education.</li> <li>▪ The College has more recently been shortlisted for two awards; the ‘National Root of It’ SEND Awards 2019 and the AoC Beacon Standard and Commended Status for The Careers and Enterprise Company Award for Innovation Careers and Enterprise</li> <li>▪ School engagement having a positive impact. Partnership with the NHR now rebranded. This started with a small cohort at Eurostar.</li> <li>▪ Visited Nissan green energy, the employer partnership is going well securing donations £100k equipment sponsored. The fashion quarter with Poplar works 2 types of provision a college and franchise with UAL where we are their partner both recruiting really well. The boxing academy recruited well. Richard House Hospice, most humbling and inspiring.</li> <li>▪ A really successful immersion day with the GLA meeting students and staff. On 17 October the College will be hosting GLA’s away day with the students showcasing our built environment.</li> </ul> <p>Governors commended the awards and recognition and a big improvement in the content</p>

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	<p>and quality that is pushed out on social media.</p> <p>c. <b>Governors' Scorecard Dashboard</b> The report was noted.</p>
<b>ANNUAL REPORTS 2018-19 (For noting)</b>	
7.	<p>a. <b>Customer Complaints &amp; Compliments</b> The report was noted.</p> <p>b. <b>Human Resources &amp; Employee Relations Matters</b> David Surdeau felt that the staff turnover was quite high and asked if this had increased. David Surdeau also asked if it was possible have a comparison with other College's within the sector e.g. to see if the AoC has any published data.</p> <p>c. <b>Equality &amp; Diversity</b> The report was noted</p> <p>d. <b>Safeguarding</b> The report was noted.</p>
8.	<p><b>Ofsted Inspection Readiness – Governors Statutory Obligations</b> In readiness for an Ofsted inspection, governors received an aide memoire.</p> <p><b>Intent:</b> <i>To give our students the confidence, skills and qualifications that employers need, and that will support local people to get great jobs</i></p> <p><b>Implementation:</b> Quality of Teaching &amp; Learning</p> <p><b>Impact:</b> Quality of Learner Success</p> <p><b>Governors' Obligations:</b></p> <ul style="list-style-type: none"> <li>• Financial Oversight</li> <li>• Safeguarding including Prevent</li> <li>• Educational characteristics of the College</li> </ul> <p><b>Governance:</b> <i>Governors provide challenge and hold senior leaders and managers to account for improving the quality of learning and the effectiveness of performance management systems</i></p> <p><b>ACTION:</b> <i>The Clerk will email governors the presentation as an aide memoire.</i></p>
9.	<p><b>Meeting Schedule for 2019-20 @ 6:00pm</b></p> <ul style="list-style-type: none"> <li>• 03 December 2019 (East Ham campus, followed by festive dinner offsite - tbc)</li> <li>• 31 March 2020 (Fashion Textile Museum - 83 Bermondsey Street, London SE1 3XF)</li> <li>• 14 &amp; 15 May 2020 – Board conference (Offsite tbc)</li> <li>• 14 July 2020 (Stratford campus)</li> </ul>
10.	<b>Any Other Business</b>