

## CONFIDENTIAL



### MINUTES OF THE MEETING OF THE ACADEMIC STANDARDS AND PERFORMANCE COMMITTEE Held on 10 November 2016 at 6pm

**MEMBERS PRESENT:** Linda Jordan (Chair), Quintin Peppiatt, Andrew Edwards, Pat Edwards

**IN ATTENDANCE:** Annette Cast, Mary Herbert, Carlos Cubillo-Barsi, Beryl Hughes ( Interim clerk)

16/23 **APOLOGIES**  
Di Gowland

16/24 **DECLARATIONS OF INTEREST**  
Linda Jordan and Annette Cast in relation to any matters concerning NewTEC  
Di Gowland in relation to any matters concerning Digital Skills Solutions Limited  
Quintin Peppiatt in relation to any matters concerning London Borough of Newham.

16/25 **MINUTES OF THE MEETING HELD ON 14 June 2016**  
The minutes were received and accepted as a correct record

It was noted:  
The Ofsted report has been shared with schools and parents

16/26 **TERMS OF REFERENCE**  
The Terms of reference were reviewed and agreed

16/27 **QUALITY OF TEACHING AND LEARNING MONITORING**  
The Committee received and considered the report and noted:

- For 2016/17 the aim is to achieve 25% of teaching grades as outstanding
- The Inspire programme was set up to support teachers who had moved from an observation grade 3 to a grade 2.
- The programme consists of five modules:
  - Planning for learning
  - Enabling Learning (Differentiation)
  - Information Learning Technology in the classroom
  - Challenge and Pace
  - Assessment of Learning
- There are now ten advanced PR actioners
- The number of learning walks has been increased in 2016/17
- Internal inspections are being tightened to avoid overtrading
- The poorest overall results are linked to hourly paid staff.

- Inadequate teachers are taken out of teaching and given support and work with HR
- The majority of times the member of staff resigns
- Good teaching equates to good attendance and good results
- A higher percentage of HE tutors are inadequate but they are welcoming the observations to help them improve
- It is unusual for HE teaching to be observed.

It was noted it will assist Committee members if abbreviations are not used in reports.

6/28

### **COMPLAINTS - ANALYSIS OF TEACHING AND LEARNING**

The Committee noted:

- The main complaint received is about changes to timetables

The Committee recommended:

- Future reports include the number of complaints in the analysis

16/29

### **YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS AND DISABILITIES**

The Committee received and considered the report and noted:

- The London Borough of Newham has a ne lead on SEND and the working relationship between the college and borough has improved
- The recruitment of specialist staff is difficult and it will be necessary to train

16/30

### **POST INSPECTION ACTION PLAN**

The Committee received and considered the report and noted:

- The SAR will be moderated by externals
- Each curriculum area has a Quality Inspection Action Plan

The Committee further noted from the plan at item :

- 1.4 The Interim Head of Marketing will be utilising screens and notices to drive improved attendance
- 1.5 A reward system is in place for good attendance
- 1.7 The introduction of a mobile ID reader to track learner lateness has been a success
- 5.7 More brochures and leaflets will be used to communicate with stakeholders and satellite sites

The Committee recommended:

- 'Stretch and Challenge' be included in the Post Inspection Action Plan

The Committee find the level of unmarked registers totally unacceptable and ask for staff to be told that at the request of Governors the marking of registers at the start of the class must improve from January 2017 and action must be taken if staff do not comply. No excuses will be accepted by the Board

16/31

### **SUCCESS DATA 2015/2016 (ACHIEVEMENT RATES)**

The Committee received and considered the report and noted:

- The overall achievement rate is above national rate
- English and maths results reduction the overall rate
- The achievement rates quoted do not link with Progress 8 as it has only just

been introduced

- Adult achievement results will be analysed to check why there was underperformance
- GCSE results were disappointing but data supplied by the Responsive College Unit shows
- The GCSE results for the college were 6% higher than other London FE colleges

The Committee recommended:

- The achievement percentages of different ethnic groups be shown as National Rate and College Rate

16/32

#### **APPRENTICESHIP UPDATE**

The Committee received and considered the report and noted:

- Timely achievement is 1% above the national rate at 60%
- Timely achievement is being focussed on their the Self Assessment Report as that is an area of interest for Ofsted
- Overall achievement is 14% below the national rate at 58%
- The number of primary apprenticeship partners is now four in 2016/17 which is a significant reduction.

16/33

#### **SAINSBURY REVIEW**

The Committee receive a verbal update and noted:

- It is too early to report any impact
- Engineering is an area to be revisited
- Students should be encouraged to look at a vocational route from the age of fourteen

16/34

#### **STRETCH AND CHALLENGE**

The Committee received the report and noted:

- At the next staff development day a 'Stretch and Challenge' session will be Included

The Committee recommended:

- Student Governors be included promoting the Stretch and Challenge initiative
- Participation by students in the Duke of Edinburgh awards should be encouraged
- Consideration be given to offering sessions on public speaking and debating

16/35

#### **DATE OF THE NEXT MEETING**

The next meeting is scheduled for 28 November 2016

*Signed as a correct record*

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*Linda Jordan*

*Chair of the Committee*