

## CONFIDENTIAL



### MINUTES OF THE MEETING OF THE ACADEMIC STANDARDS AND PERFORMANCE COMMITTEE Held on 2 March 2016 at 5.30pm

**MEMBERS PRESENT :** Linda Jordan (Chair), Di Gowland, Pat Edwards, Quintin Peppiatt, Andrew Edwards

**IN ATTENDANCE:** Annette Cast, Carlos Cubillo-Barsi, Mary Herbert, Beryl Hughes ( Interim clerk)

16/01 **APOLOGIES**

None

16/02 **DECLARATIONS OF INTEREST**

Linda Jordan in relation to any matters concerning NewTEC

Pat Edwards in relation to any matters concerning NewTEC

Di Gowland in relation to any matters concerning Digital Skills Solutions Limited

Quintin Peppiatt in relation to any matters concerning London Borough of Newham.

16/03 **MINUTES OF THE MEETING HELD ON 24 NOVEMBER 2015**

The minutes were received and accepted as a correct record

16/04 **COLLABORATIVE PROVISION**

The Committee noted:

- Timely success rates are 10.5% higher than the same point last year and 2.9% above the national average
- The additional out of date withdrawals through ACPU will still show a success rate of 3.9% above the national average.
- NewTEC is in 'special measures' and action is being taken to address the Apprenticeship and adult skills budget contract.

The Committee were assured that:

- If a contract is ceased with the student is not disadvantaged as delivery will be continued through the college
- Employers will not be affected

16/05 **PERFORMANCE AGAINST RETENTION AND ACHIEVEMENT AND OUTCOME FOR LEARNERS**

The Committee noted:

- Success rates in term A are up 2% from last year
- 16/18 success rate is significantly higher. 88.9% compared to 14.5% in 14/15
- It is too early to see the results in English and maths
- Noted a 12% improvement on attendance from last year.
- The quality of teaching is greatly improved
- The English and maths team are working with curriculum

- Performance monitoring meetings are held with curriculum areas
- 'Markbook' software is tracking qualification outcome and managers can track learners' progress

The Committee were told:

- A systems update paper will be brought to the next meeting to illustrate how 'Markbook' works.

#### 16/06 **QUALITY OF TEACHING AND LEARNING**

The Committee noted:

- Curriculum managers have received training on the use of Pro-Observe.
- In eighteen months there has been significant improvement in the quality of teaching to good or better
- There are more learning walks
- The success of job fairs for recruiting hourly paid lecturers
- Advanced Practitioners have been recruited to support grade 3 and 4 teachers
- The grades improved on re-observation
- Grade 4 teachers are removed immediately
- Staff still meet with challenging behaviour of students in the classroom
- Training will be given to teachers to enable them to manage situations

#### **COURSES CAUSING CONCERN**

16/07 The Committee noted:

- A report will be brought to the June meeting to evidence areas of concern that have shown some progress
- The schedule of courses below the national average
- On 24<sup>th</sup> March there will be curriculum moderation to finance the course plan for 16/17.

#### **CURRICULUM PLANNING AND DEVELOPMENTS 2016/2017**

16/08 The Committee noted:

- In preparation for the Area Reviews a lot of work has been done and shared with each curriculum area
- English and maths classes will be timetabled first and are being validated week ending 4 March.
- Open days are well attended and attracting 16-19 year olds
- The open days have moved to weekdays.
- The Saturday open days were well attended but did not produce many 16-18 enrolments
- The recently recruited school liaison person is working closely with schools
- 48% of students go outside the borough to study and we should look outside the Borough to recruit.

The Committee asked for:

- The details of the ethnic mix in the document to be defined
- The deprivation ranking to be changed to 23<sup>rd</sup> in the Country

#### **YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS AND DISABILITIES**

The Committee noted:

- The curriculum offer is moving to more integration and to prepare young people for employment and independent living
- Young people with SEND should be treated individually for English and maths

The Committee asked for:

- The report to include numbers including how many students get high needs funding

## **OUTCOME FOR LEARNERS – included at 16/05**

### **MONITORING OF THE QUALITY IMPROVEMENT PLAN**

The Committee noted:

- The RAG rated document to
  1. Ensure the inconsistency in success rates across different groups, ages and level of students is removed by focusing closely on the subject areas and courses that are not yet good.
  2. Ensure English and maths success rates improve substantially for 16-18 year old students and at level 2 for all ages by fully embedding the English and maths strategy and to ensure all teachers develop the confidence and skills to actively promote these skills in all lessons
  3. Ensure the quality of teaching and learning continues to improve
  4. Continue to improve attendance and punctuality
  5. Further increase the 16-18 cohort and develop and embed a high achieving culture across all areas by building and developing the good practice evident in the current 14/16 provision to expand and strengthen relationships with local feeder schools and alternative provision providers

The Committee also noted:

- Student advocates are being trained to guide student behaviour
- Lateness is resulting in more disciplinaries which are proving effective.
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### **STUDENT DESTINATION AND PROGRESSION**

The Committee noted:

- Current data on 1309 16-18 students show
  - 84% continued with education or training
  - 6% entered employment or voluntary work
  - 9% were unemployed
  - 1% had a destination 'other'
- The report should be better with more reliable data
- It is an expensive exercise to get accurate data'

### **ANY OTHER BUSINESS**

None

### **DATE OF NEXT MEETING**

23 June 2016

Signed as a correct record

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Linda Jordan  
Chair of the Committee