

CONFIDENTIAL



MINUTES OF THE MEETING OF THE ACADEMIC STANDARDS AND PERFORMANCE COMMITTEE Held on 14 June 2016 at 6pm

MEMBERS PRESENT: Linda Jordan (Chair), Di Gowland, Quintin Peppiatt, Andrew Edwards

IN ATTENDANCE: Annette Cast, Beryl Hughes (Interim clerk)

16/09 **APOLOGIES**

Pat Edwards

16/10 **DECLARATIONS OF INTEREST**

Linda Jordan and Annette Cast in relation to any matters concerning NewTEC
Di Gowland in relation to any matters concerning Digital Skills Solutions Limited
Quintin Peppiatt in relation to any matters concerning London Borough of Newham.

16/11 **MINUTES OF THE MEETING HELD ON 2 MARCH 2016**

The minutes were received and accepted as a correct record

16/12 **CURRICULUM STRATEGY AND THE COLLEGE ESTATE**

To inform the Committee on the curriculum strategy an overview of the key strategic drivers and assumptions were given and included:

- Current context London East
- Future challenges
- Current curriculum landscape
- Rational for review of curriculum offer
- Overview of future space requirements including floor areas
- Partnerships to support delivery
- Newham specialisms
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The Committee discussed the information given and concluded:

- Curriculum needs should drive estate requirement
- Clear advice is needed to settle on the estate model

The committee noted:

- An interim update on estate proposals will be given when available.

6/13 **QUALITY OF TEACHING AND LEARNING MONITORING**

The Committee noted:

- Almost all observations have been undertaken for 2015-16
- Bespoke staff training to teaching teams has continued and was recognised by Ofsted
- An advanced Practitioner has been appointed to work on improving the embedding of equality and diversity and British values into the curriculum

- There is agreement between several colleges to work closely together with joint observations and provide peer support
- There has been an overall improvement of 12% in the observation profile.
- Feedback from the Ofsted inspection suggested discrepancies in written feedback and the grade award.
- The post inspection action plan includes training during the summer term to focus on accurate grading and well written feedback.
- HE staff are now being observed and it has been recommended by peers that the college should publish the innovative idea.

16/14 **COLLABORATIVE PROVISION**

The Committee noted:

- Timely achievement is currently 55.1% which is 8% higher than the same period in 2014-15.5% higher than the same period last year
- Ofsted found the apprenticeship to be Good and managers have brought about significant improvements in the planning and management of provision
- There has been a meeting with NewTEC and there is another meeting scheduled with NewTEC chair and CEO
- Sub-contracting or apprenticeships with NewTEC has ceased
- In 16-17 the number of sub-contractors will be reduced to three .

The Committee were assured:

- Former NewTEC apprentices are still in work and receiving support.
- The term 'put on a break' refers only to a funding break and the continuity of the apprenticeships are not affected.
- If a contract is ceased with the student is not disadvantaged
- Employers will not be affected

16/15 **YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS AND DISABILITIES**

The Committee noted:

- The 2016-17 curriculum offer will continue to offer the individual pathways but with a much greater focus on infill into mainstream vocational courses
- The curriculum is made up of several elements:
 - English
 - Maths
 - Tutorials
 - Focus Forward to target independent living and/or employment
 - Work experience
 - Personal development
 - Enrichment
 - Independence
 - is moving to more integration and to prepare young people for employment and independent living
 - Ofsted judged the college's provision to be Good
- The college continues to offer the Supported Internship programme.
- There have been meetings with the Borough and they agree the college should grow the SEND offer as a specialism

The Committee recommended:

- The Ofsted report should be sent to parents.
- College staff should liaise with schools to promote the offer at the year 9 review with students.

16/16 **PERFORMANCE AGAINST RETENTION AND ACHIEVEMENT**

The Committee noted:

- The new terminology used by Ofsted and the SFA:
 - Achievement rate – previously ‘success rate’
 - Retention rate – percentage of leavers who complete their qualification
 - Pass rate – previously ‘achievement rate’
 - Education and Training – previously ‘classroom delivery’
- Achievement rates are higher than 14-15
- The Equality and Diversity Committee has been reinstated
- Ethnicity category 99 unknown will not be used in future tables
- The 2015-16 19+ achievement by ethnicity the entry ‘unknown 89%’ does not refer to students being unsure of their ethnicity but the record not identifying ethnicity on analysis

The Committee recommended:

- A policy on Stretch and Challenge to be available to the Committee at the November meeting.

- **CURRICULUM PLANNING**

The Committee noted:

- The college’s plans for the 2016-17 Curriculum
- The Curriculum has been influenced by :
 - The Area Review processes
 - The local economic skills shortages
 - By the Ofsted inspection
- English and maths are timetabled first
- A level teachers from local schools will assist in delivery

16/17 **CAUSES CAUSING CONCERN UPDATE**

The Committee received a verbal update including:

- Regular quality performance meetings are held with delivery staff

16/18 **STUDENT RECRUITMENT**

The Committee noted:

- The target for level 3 loans has not been met
- A marketing strategy is in development to improve communications on loan information
- There is a shift in numbers of part time students to full time
- Areas which have not recruited to target are:
 - Business and management
 - Sports and public services
 - Science and humanities
 - Princes Trust
 - Engineering and Construction.
- The College marketing strategy is being reviewed
- Work with the Princes Trust will cease as it is too expensive and restrictive
- The College will be offering an alternative provision
- The College is speaking with Youth Offending teams

16/19 **STAFF SURVEY**

The Committee noted:

- The survey closed on 26 February and the response rate of 57.2% was the highest received.
- The survey demonstrates a clear improvement in the leadership, culture and working conditions of the college.
- Ofsted were impressed by the survey results.
- An action plan has been developed and it will be monitored by the College Leadership

Team

- The summer works programme includes refurbishment of toilets

16/20 **INSPECTION OUTCOME 2016**

The Committee noted

- The Inspection Report
- The post inspection action plan will be taken to the November Committee

Chair had been asked by Pat Edwards to pass congratulations to the Principal and her team on a fantastic Ofsted outcome. He thought the preparation for inspection was inspirational.

16/21 **ANY OTHER BUSINESS**

None

16/22 **DATE OF NEXT MEETING**

November 2016 *check preferred day as the date/day on the calendar is Wednesday 10th*

Wednesday 9th

Or

Thursday 10th

Signed as a correct record

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Linda Jordan

Chair of the Committee