



ACADEMIC STANDARDS AND PERFORMANCE COMMITTEE

MINUTES OF THE MEETING HELD ON 8th MARCH 2017

MEMBER PRESENT: Linda Jordan (Chair), Andrew Edwards, Di Gowland

IN ATTENDANCE: Annette Cast, Mary Herbert, Carlos Cubillo Barsi and Beryl Hughes (Interim Clerk)

17/01 APOLOGIES

Apologies were received from Pat Edwards and Quintin Peppiatt

17/02 DECLARATIONS OF INTEREST

Linda Jordan in relation to any matters concerning NewTEC
Di Gowland in relation to any matters concerning NewTEC and Digital Skills Solutions Ltd.

17/03 MINUTES OF THE MEETING HELD ON 28TH NOVEMBER 2016 AND MATTERS ARISING

The minutes were received and accepted as a correct record

17/04 COLLABORATIVE PROVISION

The Committee received and considered the report and noted:

- Staff are working closely on timely
- Forecast is 60% timely
- The data cleansing and impact.
- Overall achievement of apprentices is forecast to be 72% by the end of the academic year.
- The Committee will be notified of the outcome of the college's letter to the SFA defending the record on minimum standards this month

17/05 PERFORMANCE AGAINST ACHIEVEMENT AND RETENTION 2016-17

The Committee received and considered the report and noted:

- The improved overall position
- The tighter monitoring of attendance
- English and maths results are poor.
- Initial innovative teaching ideas are being used by graduate teachers in classroom delivery.
- Consideration will be given to inviting guest speakers to further innovate

17/06 QUALITY OF TEACHING AND LEARNING

The Committee received and considered the report and noted:

- An observation target of 85% for 'good' or better' for 2016-17
- The current profile is 81%
- A director of quality has been appointed

- There are seven grade one teachers in ESOL

17/07 COURSES CAUSING CONCERN

The Committee received and considered the report and noted:

- Courses had achievement rates 3% below the national rate
- Action is being taken to improve Quality and Achievement

17/08 SELF EVALUATION DOCUMENT 2015-16

The Committee received and considered the report and noted:

- The Self Evaluation Document (SED) is the Higher Education equivalent of the college Self Assessment Report (SAR)
- The quality team will use the SED to feed in to the SAR
- HE teaching is monitored in the same way as college teaching with observations and learning walks.

The Committee **confirmed** the SED as **Good**

17/09 YOUNG PEOPLE WITH SEND

The Committee received and considered the report and noted:

- The EFA allocation will increase from 98 in 2016-2017 year to 109 in 2017-2018.

Chair suggested the Borough should fund any shortfall as the correct numbers are being claimed

17/10 POST INSPECTION ACTION PLAN

The Committee received and considered the report and noted:

- Good progress has been made
- The PIAP will be closed and feed in to the QIAP and then in the SAR for 2016/17

The Committee **agreed** the PIAP could be closed

17/11 VALUE ADDED

The Committee received and considered the report and noted:

- Visual comparison of Value Added in a presentation given by CCB.
- More students should pass with distinction or merit in 2016/17
- To progress this stretch and challenge workshops will be facilitated
- A stretch and challenge policy is being written

Chair thanked Annette Cast, who will be leaving the college at the end of March, for her contributions to ASPC

Signed as a correct record

Linda Jordan Chair of the Committee