



NOTES
STUDENT CONSULTATIVE FORUM

Date: Wednesday 23 May 2018
 Venue: Boardroom – Stratford Campus
 Time: 4:00pm

Chair	Vice Chair (Student Consultative Forum): Andrew Edwards
Corporation Members	Principal & CEO: Paul Stephen Student Governor: Diana Azanda
In Attendance	Deputy Principal, Financial & Infrastructure: Anil Nagpal Executive Director of Estates and Operations: Angela Mitten Director of HR & Legal Services: Olivia Besly Director of Finance: Pieter Vermeulen Registrar: Simeon Gibbons Learner Voice and Enrichment Co-ordinator: Sonia Hill Director of Curriculum ESOL & COMED: Janet Prendergast HoS 16-16 Science & Humanities: Tracy Laudat Director, Student Services: Clive Ansell 8 Students were in attendance
Clerk to the Corporation	Judith Nelson

Item No	Item of business
PRELIMINARY PROCEDURAL MATTERS	
1.	<p>Chair's Welcome & Opening Remarks It should be noted in the absence of Linda Jordan, the meeting was chaired by Andrew Edwards.</p> <p>The Chair extended his thanks and appreciation to the Staff Governor for input and commitment during her time as a student at the College and wished her every success with her degree.</p>
2.	<p>Apologies For Absence Linda Jordan Paul Stopford</p>
3.	<p>Declaration of Interests None recorded.</p>
4.	<p>Notes of the Last Meeting Held on 23 May 2018 The Notes were signed as a true and accurate record of the meeting.</p>
5.	<p>Matters Arising and Action Points from the Meeting All matters arising were actioned</p>
6.	<p>Matters Raised by Students were as follows:</p> <ul style="list-style-type: none"> a. Advanced Learner Loan / Bursary application process: Simeon Gibbons walked students through the application process of learner loans and bursaries. Simeon signposted students how to access further advice and guidance from admissions at both campuses. b. Cash Machine: Pieter Vermeulen made students aware the current ATM cash machines at both campuses will be charging 75p per transaction with effect from 1 June 2018. c. RENEWAL: Angela Mitten thanked students for their participation in meetings regarding the new build scheme and have taken on board ideas and requests to improve the student life facilities and outside space at the East Ham campus d. NUS Conference: Staff Governor, Diana Azanda advised all that she recently attended the NUS conference e. College promotional awareness campaign: Diana Azanda is work very closely with Andrew Mitchell and Sonia Hill to improve the way students are made of aware of changes. The best methods of ensuring changes are disseminated to students are through the flex, evolve, teachers, posters and monitors. Students are getting together to have a short clip on line in readiness for student induction. f. Access to computers for assignments: Students expressed disappointment with not being able to access computers in working condition to complete their assignments. Particularly the computers in room 517 on the 5th floor.

Item No	Item of business
	g. Employer Forum: Students expressed their interest to engage with employers and universities. The Principal was delighted to hear from students regarding their future progression. The Principal shared his vision on the employer forum. The east of London is moving at pace with the regeneration and the opportunities for great jobs; internships. Newham has a new Mayor and this also brings opportunities for our students, the Mayor is very keen to meet the Students of Newham College.
MEETING SCHEDULE 2018-19	
7.	<p>Meeting Schedule for 2018-19 (All to Note)</p> <ul style="list-style-type: none"> • 07 November – East Ham Campus @ 4:00pm • 13 February – Stratford Campus @ 4:00pm • 08 May – East Ham Campus @ 4:00pm <p>All noted the date of the next meeting. The meeting closed at 4:55pm</p>

Signed as true and accurate record:

Andrew Edwards

07 November 2018