



## **STAFF CONSULTATIVE COMMITTEE**

### **Minutes of the meeting held on 10 February 2016**

**PRESENT:** Linda Jordan (Chair), Andrew Edwards, Di Gowland, Nazeema Soopee, Rameez Ali, Christian Wilton-King, Mahjabien Iqbal

**IN ATTENDANCE:** Annette Cast, Olivia Besly, Beryl Hughes (Interim Clerk)

The Chair welcomed everyone to the meeting

#### **16/1 Apologies**

Apologies received from Davinder Heer and Angelina Ikeako

#### **16/2 Declarations of Interest**

There were no declarations of interest.

#### **16/3 Minutes of the meeting held on 4 November 2015**

The committee noted:

- An election is to be held to fill the vacant business support membership
- Feedback from staff is the team briefings are better

#### **16/4 Area Review Update**

The Committee noted:

- The West London area reviews will start on 1<sup>st</sup> March
- Central London reviews start on 15 March
- Newham College (which is part of Local London) is in the third wave of reviews and no start date has been received.
- Indications are the third wave will start after the London Mayoral elections on 5 May
- The focus of the review is to provide a sustainable, financially robust Post 16 sector.
- The Review process has triggered a number of mergers across London although the college at this time is, not preferring to develop strategic partnerships.
- On 7 January the college hosted a meeting with all Local London Boroughs and colleges.
- The meeting was to look at how colleges could collaborate and look at specialisms
- Collaboration could also include sharing data and back office services
- Newham College is currently considering its curriculum offer and specialism
- Reviews are data driven although it has become apparent that data for SEND is not being considered – an issue which the college will address directly

#### **16/5 Finance Update**

The Committee noted:

- The financial statements to July 2015 have been submitted to the SFA and are on the intranet. The college met its agreed target.
- For 15/16 the college is ahead of budget. A deficit of 98k was forecast for December 15 and came in at a deficit of 76k.
- The 15/16 accounts must hit target of 47k surplus
- Currently £1.5m – £2m risks were identified in year which need to be mitigated.
- The 10 Key Performance Indicators set by the Corporation Board are all being met.
- Cash flow from January to March is tight and so stringent budget management is in place via financial monitoring group.
- The SFA have indicated they will review rescinding the Notice of Concern when the interim financial plan is submitted on February 29.
- The banks continue to be supportive to the college.

**Chair thanked the Deputy Principal Finance and Infrastructure for the progress**

#### **16/6 Ofsted Preparation**

The Committee noted:

- Significant progress has been made in preparing for Ofsted with staff working hard to be 'Ofsted ready'
- Significant resources has been invested in a new English and maths directorate to improve delivery.
- Attendance and Punctuality remains an issue and resource and processes are being invested to improve this.
- The 2014.15 SAR was posted to the gateway on 18 December
- E-ILPs have been prioritised and must be kept up to date
- The college aim is to maintain Good and attendance is a contributor to that.
- On 22 March the Centre of Excellence for ESOL is being launched to raise the profile of the excellent directorate

The Committee agreed:

- A letter would be sent to the parent/guardians of all students to encourage them to ensure students returned immediately after half term.

**The Principal praised staff for their efforts in pulling together to ensure Ofsted readiness**

#### **16/7 Any other business**

- The staff development day feedback was good
- The college has a 'college song' composed by students, 'don't be late' and it was performed at the staff development day.
- The learner support fund is underspent and staff are urged to encourage uptake especially for 24+ access students to apply.
- The childcare element of the fund is given to NewTEC but the college retains the balance.

#### **16/8 Date of next meeting**

5.10pm on Wednesday 11 May 2016, East Ham Campus

Signed as true record .....  
Linda Jordan – Chair of the Committee